

## SECTION 6: RETRIEVE FOR UPDATE AND COMPLETE

☒ Title/Registration Processing

☐ Vehicle Inquiry

☐ Retrieve for update and complete

VIN:

Reference number:

☐ View Reports

☐ Bank Account Information and Forms

☐ Junk Vehicle

VIN:

☐ Reset (cancel) transaction

VIN:

Reference number:

Title number:

☐ Add Temporary Plate to Log (Applications not processed electronically)

☐ Title Processing for Truck registering IRP

**Navigation tip:** To move from page to page in e-MV11, be sure to use the controls at the top or bottom of each page. **Don't use the "Back" or "Forward" buttons on your browser.**

**Note:** This tool requires a Java-enabled browser, such as Netscape Navigator v 6.0 and above, or Microsoft Internet Explorer v 5.0 and above.

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Next

**Retrieve for Update and Complete:** Enables transactions that have been pended (saved but not finished) to be completed at a later time.

- **Enter the VIN or eMV11 Reference number to complete a pended application.**
- **Select Next**

**Processing Tip:** The Reference number prints on the eMV11 receipt. It can also be obtained via the Reporting function when viewing Applications in Progress.

## OWNERSHIP INFORMATION

**Ownership Information**

**Owner Information**

☒ Individual Owner(s)

Owner 1 DID #

or SSN

AND ☐ OR ☐

Owner 2 DID #

or SSN

☐ Non-individual owner

☐ Owner is a trust

FEIN

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- The transaction begins at the Ownership Information Screen to review the application for accuracy.
- Select **Next** and continue to process the application to completion.